

*Webinar on*

# **Webinars To Understand Performance And Onboarding Best Practices**

# Webinar Description

One of the most critical areas of employee relationships--and one of the biggest challenges management faces today--is conducting effective performance appraisals and determining appropriate merit increases. Learn to give performance appraisals that help motivate employees to achieve goals and increase their value to the organization.

Onboarding isn't just about facts; it's about feeling, too. Effective onboarding programs provide an experience which helps new hires and leaders affirm that they made the right career move. This webinar will cover what you need to ensure your organization is building a stable, committed productive workforce from the start.

The webinar format is 1-1.5 hours of audio-visual presentation, including a brief Q&A session.

This webinar bundle includes below 2 recorded webinars:

**Performance Reviews: A Step-By-Step Process For Conducting Them Meaningfully and Effectively**

**On-boarding New Hires: How to Get Them Quickly Up To Speed, Engaged and Productive**



# Performance Reviews: A Step-By-Step Process For Conducting Them Meaningfully and Effectively

Presented by Chris Devany

One of the most critical areas of employee relationships--and one of the biggest challenges management faces today--is conducting effective performance appraisals and determining appropriate merit increases. Learn to give performance appraisals that help motivate employees to achieve goals and increase their value to the organization.

Since both managers and employees often view performance appraisals with anxiety, attention is given to preparing for and conducting performance discussions that are objective, complete and defensible. You'll also share experiences and participate in various exercises with other participants to better understand how to obtain the best possible performance from employees. In order to function at maximum effectiveness, a manager must master critical communication skills, including active listening, the ability to receive and provide constructive feedback, to resolve conflicts and to coach and mentor.



# Onboarding New Hires: How to Get Them Quickly Up To Speed, Engaged and Productive

Presented by Marcia Zidle

You've made your decision about whom to hire. You've gotten them excited about their new job. You're excited about what they can bring to your team. Now what? If you're like most good organizations, you're doing something more. The Aberdeen Group reported that 70 percent of all organizations currently deploy some sort of onboarding program with leaders entering new roles. While this is a good thing, there is great variability in the focus, depth, and length of these programs. The most superficial tend to provide surface-level "meet and greets" and focus on initial paperwork and process knowledge. Others go deeper, focusing on helping leaders learn to navigate the organization's culture and understand the informal organization and key players.



What does yours do? And do you even have an onboarding program? Also, don't forget internal transfers. Though onboarding usually focuses on people new to an organization, your current leaders entering new roles need assistance as well. Organizations are made up of many micro-cultures and the informal culture (how things really get done) is what typically drives an organization. Unwritten rules and politics, if not openly discussed, will create obstacles and slow execution. Remember, you never get a second chance to make a good first impression. Onboarding isn't just about facts; it's about feeling, too. Effective onboarding programs provide an experience which helps new hires and leaders affirm that they made the right career move. This webinar will cover what you need to ensure your organization is building a stable, committed productive workforce from the start.



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